



VISION STATEMENT: Global Academy International regards its students as future knowledge-equipped pioneers and global citizens who effectively contribute to their societies.

MISSION STATEMENT: Global Academy International provides an effective, caring, healthy, safe, and joyful educational environment that upgrades the cognitive, social, emotional, and physical wellbeing of each student. Global Academy International promotes students' creative and critical thinking and prepares them to play a constructive role in their community.

## CODE OF CONDUCT

FIRST-DEGREE VIOLATIONS		DISCIPLINARY ACTIONS
A B C D	Stimulating chaos in class Taking foods and beverages during classes Interrupting behavior that is considered disruptive to learning. Sleeping during sessions	<b>First Term Violation:</b> Verbal warning <b>Second Term Violation:</b> Written warning Informing the parents <b>Third Term Violation:</b> Written warning Informing the parents <b>Fourth Term Violation:</b> Student pledge + Informing the parents <b>Fifth Term Violation:</b> Letter of undertaking signed by the student + Informing the parents <b>Sixth Term Violation:</b> Request for the attendance of the guardian + final letter of undertaking
E	Arriving late to School	<b>First Term Violation:</b> Verbal warning + Informing the parents <b>Second Term Violation:</b> Letter of undertaking + informing the parents <b>Third Term Violation:</b> Informing the parents of not allowing the student to attend classes/returning the student home (one day suspension).
SECOND -DEGREE VIOLATIONS		DISCIPLINARY ACTIONS
A B C D E	Stepping out/ walking into classrooms without permission Neglecting daily tasks Forgetting the required materials/ scholastic tools for each class Showing up at school without the uniform. Keeping a decent look.	<b>First Term Violation:</b> Teacher's verbal warning <b>Second Term Violation:</b> Teacher's Written warning <b>Third Term Violation:</b> Written warning + Informing the parents <b>Fourth Term Violation:</b> Written warning by the students + Letter of undertaking signed by the parents <b>Fifth Term Violation:</b> Written warning by the students + Letter of undertaking signed by the parents <b>Sixth Term Violation:</b> Final warning + File is transmitted to the School Discipline Committee
F G H I	Swearing in school setting Quarrelling and causing minor injuries to colleagues. Skipping sessions. Misuse of the internet and electronic gadget	<b>First Term Violation:</b> verbal warning <b>Second Term Violation:</b> Written warning + Informing the parents <b>Third Term Violation:</b> Written warning + Informing the parents <b>Fourth Term Violation:</b> Written warning + Informing the parents <b>Fifth Term Violation:</b> Final warning + File is transmitted to the School Discipline Committee
J	Unexcused frequent absenteeism	<b>Absenteeism for 2 days:</b> Verbal warning + Informing The Parents <b>Absenteeism for 3 days:</b> Verbal warning + Informing The Parents <b>Absenteeism for 4 days:</b> Letter of undertaking signed by the student + Informing the parents <b>Absenteeism for 1 week:</b> Letter of undertaking signed by the parents <b>Absenteeism for 10 days:</b> Final warning + File is transmitted to the School Discipline Committee
K	Forgery of parents' signatures	<b>First Term Violation:</b> Written warning + Informing the parents <b>Second Term Violation:</b> Letter of undertaking signed by the student + Request for the attendance of the guardian

L	Getting mobile phones to school.	<p><b>First Term Violation:</b> Written warning + Phone confiscation for 1 day and phone will be given to the parents</p> <p><b>Second Term Violation:</b> Letter of undertaking signed by the student + Phone confiscation for 1 week + Letter of undertaking signed by the parents</p> <p><b>Third Term Violation:</b> Phone confiscation and will be given at the end of the school year to the parents</p>
M	Violations concerning school busses.	<p><b>First Term Violation:</b> Written warning by the student + Informing the parents</p> <p><b>Second Term Violation:</b> Letter of undertaking signed by the student + Informing the parents</p> <p><b>Third Term Violation:</b> Temporary bus suspension</p> <p><b>Fourth Term Violation:</b> Permanent bus suspension</p>
<b>THIRD-DEGREE VIOLATIONS</b>		<b>DISCIPLINARY ACTIONS</b>
A B C D E F	<p>Fighting/ boxing causing serious injuries to colleagues.</p> <p>Being in possession of dangerous and sharp materials and/or gadgets.</p> <p>Insolence against teachers, administrative staff, or workers.</p> <p>Damaging school property and stealing.</p> <p>Skipping a school day.</p> <p>Refusing to conform to administrative rules and regulations.</p>	<p><b>First Term Violation:</b> Written warning by the student + Written warning by the parents + Suspension 1-3 days</p> <p><b>Second Term Violation:</b> Letter of undertaking signed by the student + Written warning by the parents + Suspension 2-3 days</p> <p><b>Third Term Violation:</b> File is transmitted to the School Discipline, Committee.</p> <p><i>In the event of material damage, compensation is demanded.</i></p>
<b>FOURTH- DEGREE VIOLATIONS</b>		<b>DISCIPLINARY ACTIONS</b>
A B C D E F G H I J K	<p>Defamation of the school and physical assault to its staff.</p> <p>Behavioral harassment verbally or through actions.</p> <p>Cheating and causing confusions during tests.</p> <p>Mobbing against individuals.</p> <p>Forgery of official documents and stamps.</p> <p>Being in possession of cigarettes, sharp weapons, and drugs.</p> <p>Drifting and over-steering inside the school campus</p> <p>Violence against other students.</p> <p>Disrupting expected gender roles.</p> <p>Taking, recording or posting media in school premises.</p> <p>Being in possession of degenerate material and disseminating it.</p>	<p><b>First Term Violation:</b> Letter of undertaking signed by the student + Letter of undertaking signed by the parents + Suspension 1-3 days</p> <p><b>Second Term Violation:</b> Letter of undertaking signed by the student + Letter of undertaking signed by the parents + Suspension 2-3 days</p> <p><b>Third Term Violation:</b> File is transmitted to the School Discipline, Committee.</p>